



CAMPUS TRANSFER FORM

(For Inter-campus transfers only)

I wish to transfer to SZABIST _____ Campus

Name: _____ Program: _____ Registration No: _____

Number of courses completed: _____ Credits: _____

Last semester GPA: _____ CGPA: _____

Transfer to which Program? _____

I have completed at least 25% credits at the parent campus and I understand that it is not binding upon the Institute to accept me as transfer student. I will pay transfer fee Rs.25,000/-(non-refundable) and security deposit Rs.15,000/-(refundable). Interview will be conducted at both campuses.

Please submit this form to the Admissions Office during office hours. _____
Student's
(Signature & Date)

FOR OFFICIAL USE ONLY

Has the student fulfilled the admission criteria of the campus where he / she is transferring?

Yes No

Has the student fulfilled the transfer credit criteria (completion of 25% courses at parent campus)?

Yes No

Admission Officer
Signature & Date

RECOMMENDATION

Remarks: _____

Program Manager
Signature & Date

CLEARANCE

Lab: _____ Library: _____ Finance: _____

Signature & Date

Signature & Date

Signature & Date

Letter Grade or Transcript issued: _____

Remarks: _____

Sr. Controller Records
Signature & Date

RECOMMENDATION

Remarks: _____

Vice President Academics
Signature & Date

PLEASE SEND STUDENT FOLDER WITH THIS FORM TO TRANSFERRING CAMPUS

Transfer Rules for Students:

Transfer is possible to other campuses subject to the following:

- Meeting admission criteria at the transferring campus
- Availability of space at the transferring campus
- Clearance of all past dues
- At the time of transfer, student must not be on probation/ dismissal list.
- Payment of transfer fee (to the transferring campus)
- Degree will be awarded by the campus where you have completed 50% or more of the credit requirements for the degree.